

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	16-10-S13016
				4. EIN:	82-6000952
1. Recipient Name	State of Idaho Military Division			6. Report Date (MM/DD/YYYY)	2/11/2016
3. Street Address	4040 Guard St, Bld 600			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2015
5. City, State, Zip Code	Boise Id 83705			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		8/1/2013	1/31/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended
1	Stakeholder Meetings	120			
2	Broadband Conferences	1			
3	Staff Hires	0			
4	Contract Executions	1			
5	Governance Meetings	0			
6	Education and Outreach	284			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 5			
9	Phase 2 - Users and Their Operational Areas	Stage 5			
10	Phase 2 - Capacity Planning	Stage 5			
11	Phase 2 - Current Providers/Procurement	Stage 5			
12	Phase 2 - State Plan Decision	Stage 5			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
For the Q10 period Idaho has continued in collaboration with the SWIC (Statewide Interoperability Coordinator) and with our DIGBs (District Interoperability Governance Boards) in the efforts of outreach and identification of potential users for FirstNet. Activities in stage 5 included identifying and speaking with potential users of FirstNet outside traditional first responders and continuation of data collection as deemed appropriate. Idaho's stakeholder meetings were conducted statewide and included presentations at local DIGBs, County LEPCs, and scheduled meetings with individual first responder agencies and ancillary agencies such as county coroners. On 10/06/15, Program Manager Rob Feeley presented to the Broadband Access Committee in the Idaho Legislature about the potentials of FirstNet and fielded questions from the committee. Challenges discovered in the quarter were maintaining a high level of participation during the holiday periods and accomodating year end meeting schedules amongst various first responder agencies.					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
None					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Matching funds expended for Q9 reported as \$6802.50, Q10 reported \$6593.19. Fringe was inaccurately captured in the accounting system, we are working with accounting to ensure the correct processes are put in place for accurate reporting.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Held a regional workshop on 11-12-15 in Idaho Falls that was focused towards briefing stakeholders on the data collection results and continued outreach to additional agencies. The audience represented a robust agency discipline including representatives from juvenile corrections, hospitals, and Information Technology specialists in the state. Held additional meetings with other potential users of FirstNet, including the Ada County Coroners Office.

12. Personnel**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.****12b. Staffing Table**

Job Title	FTE%	Project (s) Assigned	Change
Program Manager	100%	Program Management	N/C
Project Manager	100%	Project Management	N/C
Program Assistant	100%	Outreach and Data Collection Coordinator	N/C

13. Subcontracts (Vendors and/or Subrecipients)**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Val Technologies	SLIGP and PSBAG Consulting	Vendor	N	Y	7/1/2014	8/13/2014	\$2,580.00	\$0.00
Gloria Totoricaguena	Idaho Technology Summit-Professional Planning Services	Vendor	N	Y	10/1/2014	6/6/2015	\$20,000.00	\$0.00
DePaul	Personnel State Contract	Vendor	N	Y	10/7/2014	1/15/2015	\$1,260.00	\$0.00
Various Vendors	Conference Room for Meetings	Vendor	N	Y	10/29/2014	12/9/2014	\$9,600.00	\$0.00
Science Applications International	Professional Planning, Outreach, and Programmatic Support Services	Vendor	Y	Y	6/1/2015	12/30/2017	\$227,512.00	\$0.00
Legal Council		Vendor	n	y	1/1/2015	12/30/2017	\$18,750.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

Idaho has no subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$614,543.00	\$73,240.00	\$687,783.00	\$271,866.96	\$19,779.56	\$291,646.52
b. Personnel Fringe Benefits	\$245,817.00	\$29,296.00	\$275,113.00	\$109,800.92	\$6,593.19	\$116,394.11
c. Travel	\$197,046.00	\$0.00	\$197,046.00	\$73,679.22	\$0.00	\$73,679.22
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$40,703.00	\$0.00	\$40,703.00	\$22,554.76	\$0.00	\$22,554.76
f. Subcontracts Total	\$279,701.00	\$0.00	\$279,701.00	\$81,500.59	\$0.00	\$81,500.59
g. Other	\$16,142.00	\$270,025.00	\$286,167.00	\$4,359.83	\$99,947.54	\$104,307.37
h. Indirect	\$96,290.00	\$0.00	\$96,290.00	\$40,804.06	\$0.00	\$40,804.06
i. Total Costs	\$1,490,242.00	\$372,561.00	\$1,862,803.00	\$604,566.34	\$126,320.29	\$730,886.63
j. % of Total	80%	20%	100%	83%	17%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Brad Richy: Idaho Bureau of Homeland Security

16c. Telephone (area code, number, and extension)

208-258-6501

16b. Signature of Authorized Certifying Official:

16d. Email Address:

brichy@bhs.idaho.gov

Date:

2/11/2016