

U.S. Department of Commerce		2. Award or Grant Number 40-10-S13040			
Performance Progress Report		4. EIN 73-6017987			
1. Recipient Name STATE OF OKLAHOMA		6. Report Date (MM/DD/YYYY) 04/30/15			
3. Street Address 3115 N. Lincoln Blvd.		7. Reporting Period End Date: 03/31/15			
5. City, State, Zip Code Oklahoma City, OK 73105		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency x Quarterly		
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings – Outreach and awareness	217			
2	Training Sessions	-			
3	Broadband conference	4			
4	Staff Hires (Full time) Matching FTE	0			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	NA			
7	Governance Board Meeting/Technical Steering Com.	7			
8	Education and Outreach Materials	7714			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

**Milestone activities:** Databases for each of 6 regions within the state continue to be enhanced to be as inclusive as possible. Outreach and Awareness Summits continue as scheduled with the Idabel Summit (11 attendees), Durant Summit (8 attendees), Enid Summit (10 attendees), Poteau Summit (7 attendees). We were asked to present OKPSBN information to the LEPC in Altus (13 attendees), made presentation to public safety cabinet deputy directors meeting (10 attendees), made presentation to state Interoperability Governance Board (SIGB) membership (12 attendees). We also held governance meeting with full attendance (12 attendees). Members of the Steering Committee conducted initial meetings with Televate, LLC. and completed contract negotiations and finalized contract. Televate is now the consultant on board for this project and are working on data gathering and preparation to submit state requirements to FirstNet RFP that is targeted for July 2015.

The SWIC shared information in January in Idabel, OK (6 attendees), in Durant, OK (7 attendees), at the SAC Meeting (8 attendees) and at the COEMA Meeting (15 attendees). February meetings were held in Enid, OK (3 attendees) and the Texas state consulting meeting (33 attendees). In March, an OEM Meeting was held in Chandler, OK (4 attendees), in Poteau, OK (10 attendees), OEM/IRH meetings were conducted in Woodward, OK (11 attendees) and Durant, OK (25 attendees) and a SIGB Meeting was held (12 attendees).

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

N/A

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

N/A

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

During this past quarter, there were 5859 visitors to the OKPSBN website.

## 12. Personnel

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**


### 12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Grant Manager	35%	Governance and Steering Committee Organization, preliminary PR	No change
Admin Support	50%	Admin. support, communication with committees, website development	No change
ODOT Radio	20%	Communication expertise	No change
LTE	50%	Radio technology specialist	No change
Legal Attorney	25%		
Accountant	36%	Preliminary review of grant funding, set up time tracking, travel management	No change

## 13. Subcontracts (Vendors and/or Sub-recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TELEVATE	Phase I Support	Vendor	Y	Y			651,546		
TELEVATE	Phase II Support	Vendor	Y	Y			669,690		
TBD	Conference locations & trainers (RURAL)	Vendor	N	N			41,600		
TBD	Overnight stays for trainers	Vendor	N	N			1,700		
TBD	Conference locations & trainers (LOCAL)	Vendor	N	N			5,200		
Oklahoma Interactive/Ok.gov	Website development	Vendor	Y	Y			10,000		
TBD	PR interns	Vendor	N	N			4,500		
TBD	Legal assistance with MOU's	Vendor	N	N			\$60,000		
TBD	Video production for training	Vendor	N	N			\$10,000		
13b. Describe any challenges encountered with vendors and/or sub-recipients. N/A									



14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	320,733	320,733	0	73,417	\$73,417
b. Personnel Fringe Benefits	0	160,471	160,471	0	41,125	\$41,125
c. Travel	219,085	0	219,085	15,436	0	\$15,436
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	8,230	0	8,230	4,698	0	\$4,698
f. Subcontracts Total	1,678,499	0	1,678,499	7,390	0	\$7,390
g. Other	19,000	0	19,000	16,460	0	\$16,460
h. Total Costs	1,924,814	481,204	2,406,018	43,984	114,542	\$158,526
i. % of Total	80%	20%	100%	27.7%	72.3%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension) (405) 521-6642		
Ben Gherezgiher, Public Safety Segment Director 3115 N. Lincoln Blvd. Oklahoma City, OK 73105				16d. Email Address Ben.gherezgiher@omes.ok.gov		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				5/18/2015		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.